Hospital #: _____

# MYCHART ADULT/ADULT ACCESS APPLICATION

(Adult Access to the Electronic Medical Record of another Adult)

WinnMed
Health Information Management Department/MyChart, 901 Montgomery Street, Decorah, Iowa 52101
Telephone: 563-387-3100; Fax: 563-382-1506

**Patient** information (a separate form is required for each patient):

Patient's full legal name _____ Date of birth _____

Complete mailing address _____ City _____ State _____ Zip code _____

1) **Individual** information:

Individual's full legal name _____ Date of birth _____ Mobile number _____

Complete mailing address _____ City _____ State _____ Zip code _____

Email address _____

2) If applicable, **Individual** information:

Individual's full legal name _____ Date of birth _____ Mobile number _____

Complete mailing address _____ City _____ State _____ Zip code _____

Email address _____

I am allowing the individual(s) named above to electronically view my WinnMed medical record via MyChart.

This consent is voluntary. If I cancel this consent at a later date, I must notify Health Information Management listed above. If this consent is cancelled, I understand that information may have been released prior to the cancellation, and that action would not be considered a breach of confidentiality. I also acknowledge that: 1) recipients of this information may possibly re-release the information without proper authorization, and 2) once information is disclosed it may no longer be protected by federal privacy regulations. I understand my WinnMed medical record includes information about any treatment I may have received for substance abuse, mental health, HIV-related conditions, and information about any genetic tests that may have been performed. I understand that it is not technically possible at this time to grant MyChart access that would not include these categories of information. I understand this electronic access will be in effect until revoked by the patient and ends at the time of death.

This form is not needed for the patient to be evaluated or treated. I verify the above email address/mobile number is correct and I have received permission from the individual(s) listed to receive this confidential information via this email address/ mobile number. I have explained to them that this may not be a secure means to receive information. I understand MyChart access can be revoked by WinnMed at any time if not used appropriately.

Patient's signature* _____ Date _____

Complete mailing address _____ City _____ State _____ Zip code _____

Relationship _____ Witness signature _____

*If not signed by the patient, list relationship, include witness signature, and legal documentation is required.

**Once completed, return U.S. mail, fax, or email, as listed above.**

Internal use only:
Verified and processed by: _____ Date: _____

Revised: 3-2021